

SCOTT JEWETT INFORMATION SESSIONS

Scott Jewett Success Fund

Basics

- Complete the online application
- Submit a 1000-word (or less) abstract, budget and timeline. Each should be its own document
- Students applying must be affiliated with an existing campus-sanctioned club or organization, or they must have a staff/faculty member be named as a co-requester. Faculty members requesting with students must assume responsibility for account holding.
- Requests for time release for faculty must have a letter of approval from the department chair/dean.
- Each submission can request up to \$150,000. All proposals will be weighted equally, no matter the amount requested.
- Your project can be over several years

What are we looking for?

- Your proposal should clearly state
 - Purpose
 - Audience (Student/Alumni should be primary audience)
 - How it benefits the audience
 - Desired outcome
- The focus of the project/program must be related to the Guiding Principles of Social Justice. Some examples are:
 - Should provide service or opportunities for students who historically have not been able to participate
 - Create cultural understandings, breakdown barriers

Budget Considerations

- Provide a line in your budget for all items, services or personnel
- It is helpful to develop a budget per year of the project
- If you have a multi-year project, factor in inflation
- Add 10% payroll tax for all hired positions, all students and staff/faculty must be paid via payroll
- Even if students are only at a 5% rate go head and budget for 10%
- Anyone from off campus working for the project/program must be under contract