



Housing and Residence Life
1509 East Campus Drive
Fullerton, CA 92834
(657) 278-2168 / Fax (657) 278-3994

Please type:
Last Name: _____ First Name: _____ CWID: _____

Thank you for your interest in student housing at California State University, Fullerton! We're excited to have you live on-campus for Summer 2016 semester.

To accept and secure housing, please complete the following:

- 1. Review and complete the Summer 2016 Student Housing License Agreement packet and return the following signature pages to the Housing Office (please sign using blue ink pen):
a. Student Housing License Agreement: Page 5 (both boxes checked if under 18 years old)
b. Student Housing Policies: Page 14 (box checked)
c. Student Conduct Agreement: Page 15
d. Release of Liability: Page 16
e. Photo Waiver: Page 17
f. Immunizations Information: Page 18 (box checked)
g. Emergency Contact Information Form: Page 19
2. Print and detach the bottom section of this page and submit your \$350.00 initial deposit payment to CSUF Cashier's Office prior to turning in your student housing license agreement to the Housing Office.

IN PERSON PAYMENTS:

CSUF Fullerton Campus UH-180 - Outside Windows Monday through Friday 8:00 AM to 5:00 PM

- 1. Personal Checks
2. Cashier's Check, Money Order, Traveler's Check
3. Cash
4. Debit Cards

MAIL:

CSU Fullerton
Student Financial Services, UH-180
P.O. Box 6808
Fullerton, CA 92834-6808

Please be sure to detach and include the Housing Deposit Approval Form below:

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Summer 2016 Housing Deposit Approval Form

Student Name: _____ CWID: _____

Term Deposit to be Applied: Summer 2016 Approval: Samuel Castelan (657-278-2889)



STUDENT HOUSING LICENSE AGREEMENT
Summer 2016

I. TERMS AND CONDITIONS:

- (A)** This Student Housing License Agreement is entered into between the Trustees of the California State University by California State University, Fullerton, hereinafter called the "University", and the designated student, hereinafter called "Licensee".
- (B)** In consideration of the right to occupy an assigned bed space within the student housing facilities at the University, Licensee hereby agrees to make payment to the University in accordance with the Student Housing License Agreement Payment Plan.
- (C)** The use of student housing facilities at California State University, Fullerton is subject to Article 5 - Housing and Article 6 - Meals (Sections 42000 through 42103) of Subchapter 5 of Chapter 1 of Division 5 of Title 5 of the California Code of Regulations.
- (D)** **This is a legal and binding agreement for the entire period of occupancy outlined below.** The Undersigned understands and agrees that the terms and conditions herein constitute a license agreement between the University and the Undersigned for the entire period of occupancy outlined below. Licensee hereby acknowledges that she or he has been provided a copy of this license agreement for her or his records.
- (E)** Licensee agrees to comply with the Student Housing License Agreement and any subsequent amendments, including student housing policies, newsletters, emails, social media, and other distributed materials.
- (F)** This Student Housing License Agreement shall not be transferred or sublet.
- (G)** It is understood and agreed by Licensee and the University that neither a lease nor any other interest in real property is created by this Student Housing License Agreement.

II. OCCUPANCY:

- (A)** The University hereby grants to Licensee permission to occupy a bed space within the student housing facilities as a licensee for the fee period unless sooner cancelled under the provisions of the Summer 2016 Student Housing License Agreement.
- (B)** The University shall assign Licensee to a specific room without regard to race, religion, sexual orientation, or national origin, and does not guarantee specific rooms, halls, or roommates. The University shall have the right to reassign Licensee to a different room without the consent of Licensee during the term of the Student Housing License Agreement.
- (C)** Period of Occupancy: Contract period extends for the Summer 2016 term indicated in Section XXIV of the Summer 2016 Student Housing License Agreement.

III. ENHANCEMENT OF EDUCATIONAL EXPERIENCE:

- (A)** The University shall maintain professional staff to work with students to develop community within the student housing facilities in order to enhance students' educational experience at the University. The University shall provide opportunities for input by Licensee into the development of the community.
- (B)** Licensee agrees to recognize the importance of maintaining the student housing facilities as an environment which is conducive for fellow students to study, live and sleep. While in the student housing facilities, Licensee agrees to adhere to established quiet hours and not to disturb this environment during said hours.

IV. MAINTENANCE OF PREMISES:

- (A)** The University shall provide Licensee with the furnishings and Licensee will maintain them in the condition noted on the Room Condition Report (RCR). Licensee agrees to give reasonable care to their living unit and its furnishings and to make payment for any damage or loss promptly upon demand by the University. Licensee shall vacate the living unit in good order, normal and reasonable wear and tear excluded. In the event Licensee fails to maintain the living unit in good order and repair, Licensee shall pay the University the reasonable costs incurred in returning the living unit to a condition of good order and repair.

(B) Licensee shall make no alteration to the student housing facilities without the written permission of the University. Licensees who have made alterations to the premises will incur all fees associated with the cost of returning the premises to their original condition as determined by the University.

(C) Licensee shall not possess any highly flammable material, firearms, ammunition, fireworks, explosives, dangerous weapons, or any other material or instrument, which, in the opinion of University authorities, poses an unreasonable risk of damage or injury.

- V. CANCELLATION BY LICENSEE PRIOR TO FEE PERIOD:** Licensee may cancel a reservation for a bed space by giving written notice to the University. Written notifications received by the Student Housing Office 14 days prior to the start of the license agreement fee period are fully refundable less a non-refundable \$50 service charge. Cancellations requested less than 14 days prior to the start of the fee period will be considered only if the University has a replacement resident and can substitute the new resident without incurring financial loss.
- VI. CANCELLATION DUE TO NON-POSSESSION:** Licensee who does not take possession of the bed space offered by the University at the start of the license agreement fee period will be cancelled due to non-possession. Cancellation due to non-possession shall not release Licensee from paying any obligation due to the University for the period that the University does not have a replacement resident and is unable to substitute a new resident. The University shall not incur financial loss.
- VII. CANCELLATION AFTER THE BEGINNING OF THE FEE PERIOD: Licensee must request to cancel a reservation for a bed space by giving written notice to the University.** Licensee may request a cancellation after the start of the license agreement fee period, but the University, **in its sole discretion**, will decide whether to grant or deny the request to vacate. In addition to the possible causes for revocation as listed in Section IX, Licensee may request a cancellation after the start of the fee period for the following reasons, with verification: (1) Student-initiated, non-disciplinary end of student status; or (2) Marriage. Cancellations for these two reasons will be assessed fees for 30 days room only beginning the day the request is approved if the University is unable to replace Licensee without incurring financial loss. Cancellations approved with verification for any other reason may be considered only if the University has a replacement resident and can substitute the new resident without incurring financial loss.
- VIII. CANCELLATION BY MINORS:** In the event that Licensee is under the age of 18 at the time the Student Housing License Agreement is executed, the request for cancellation of the Student Housing License Agreement must be accompanied by the written consent of a parent or legal guardian.
- IX. REVOCATION OF STUDENT HOUSING LICENSE AGREEMENT (BY UNIVERSITY):**
- (A)** The University may revoke this Student Housing License Agreement for the following reasons:
- (1) Disciplinary action taken against Licensee pursuant to Sections 41301-41304 of Article 2 of Subchapter 4 of Chapter 1 of Division 5 of Title 5 of the California Code of Regulations.
 - (2) Licensee's failure to maintain status as a student at the University.
 - (3) Licensee's breach of any of the terms or conditions of this Student Housing License Agreement, including failure to pay required fees.
 - (4) Administrative necessity of the University.
- (B)** The University shall provide Licensee not less than three (3) days notice in the event of an occurrence described in Article IX, Section (A), subsection (1), (2), (3), and not less than fourteen (14) days notice in the event of an occurrence described in Article IX, Section (A), subsection (4) except in cases of emergency.
- (C)** Revocation of this Student Housing License Agreement shall not release Licensee from paying any obligation due to the University for the period that the University does not have a replacement resident and is unable to substitute a new resident. The University shall not incur financial loss.
- X. ABANDONMENT OR CANCELLATION BY LICENSEE:** Except as permitted in Section V or VII, cancellation of this Student Housing License Agreement or abandonment of the premises by Licensee shall not release Licensee from paying any obligation due to the University for so long as the University does not terminate Licensee's right to an assigned bed space. In the event of cancellation or abandonment, Licensee shall have the right to be released from this Student Housing License Agreement if a suitable replacement is found by the University, pursuant to campus regulations and with consent of the University, which consent shall not unreasonably be withheld. Abandoned premises shall have secondary priority for replacement after students who completed a request for Student Housing License Agreement cancellation.

- XI. VACATING STUDENT HOUSING FACILITIES:** Licensee shall vacate the student housing facilities upon the expiration of the license period or upon revocation of this Student Housing License Agreement, whichever occurs first.
- XII. DESTRUCTION OR UNAVAILABILITY:** In the event that a bed space is destroyed or becomes unavailable as the result of conditions not reasonably foreseen at the time this Student Housing License Agreement is made, Licensee shall be entitled to a full refund prior to occupancy or to a prorated refund of any fees applicable to periods after Licensee was required to vacate. Such conditions include but are not limited to damage caused by floods, slides, fire, earthquake, other natural disasters and vandalism; civil disorder; compliance with state or federal law; unanticipated interruption of basic services because of labor strife; a drop in the rate of cancellations not reasonably foreseen by the University, if such drop results in an overbooking of available student housing facilities or lack of availability due to construction delays.
- XIII. REFUNDS:** In instances of requests for cancellation, revocation, or vacating, Licensee shall owe fees regardless of whether Licensee ever assumed actual occupancy and regardless of whether a licensee who has assumed actual occupancy moves out of the facility prior to the designated period of obligation. The campus shall refund all money collected in excess of such obligation as soon as reasonably possible.
Any refunds shall be offset by the cost of restoring damaged or lost or destroyed property, normal wear and tear excepted, and by the added cost of cleaning a student housing facility that has not been left in a reasonably clean condition.
- XIV. TREATMENT OF INDEBTEDNESS:** Failure of Licensee to satisfy the financial obligations in accordance with the fee schedule of this Student Housing License Agreement may result in the following:
- (A)** Imposition of a late fee, in accordance with the fee schedule.
 - (B)** Revocation of the Student Housing License Agreement.
 - (C)** Eviction.
 - (D)** Withholding of University services pursuant to Section 42380 of Article 11 of Subchapter 5 of Chapter 1 of Division 5 of Title 5 of the California Code of Regulations. This includes:
 - (1) Withholding official transcripts.
 - (2) Denial of registration.
 - (E)** Offset of paychecks, loans, grants or scholarships payable through the University, and/or income tax refunds or rebates.
 - (F)** Legal action to collect unpaid obligations.
- XV. NON-WAIVER:** The waiver of any breach of a term or condition of this Student Housing License Agreement shall not constitute a waiver of any subsequent breach.
- XVI. TAXABLE POSSESSORY INTEREST:** It is the position of the University that this Student Housing License Agreement does not create a taxable possessory interest in real property. However, pursuant to Revenue and Taxation Code 107.6, Licensee is hereby notified that a taxing authority may take a contrary view and may assess Licensee property taxes based on Licensee's interest in this Student Housing License Agreement.
- XVII. SOLICITATION/COMMERCIAL USE:** No advertising, selling, or commercial solicitation is permitted in the student housing facilities without prior approval of the Director of Housing and Residence Life. The student housing facilities cannot be used to house or host commercial interests or to conduct business endeavors.
- XVIII. RIGHT OF ENTRY:** The University shall have the right to enter the premises occupied by Licensee for the purposes of emergency, health, safety, maintenance or for any other lawful purpose. The University shall exercise these rights reasonably and with respect for Licensee's right to be free from unreasonable searches and intrusions into study or privacy.
- XIX. ENERGY/UTILITIES:** The cost of electricity, gas, water, sewer, trash, heat and air conditioning utilities are included under the terms of the Student Housing License Agreement.
- XX. INSURANCE:**
- (A)** The University has no insurance to cover personal or property damage of Licensee. Therefore, the University highly recommends that Licensee obtain insurance such as a renter's policy.
 - (B)** During the period covered by this Student Housing License Agreement, Licensee is encouraged to obtain health and accident insurance, on either an individual or group basis.
- XXI. IMMUNIZATIONS:** Immunizations offer safe and effective protection from vaccine-preventable diseases. The United States is experiencing re-emergence of these diseases, in part due to factors such as un-

immunized and under-immunized persons and global travel. The American College Health Association (ACHA) strongly supports the use of vaccines to protect the health of our individual students and our campus communities. Before you start college, you should make sure that you are up-to-date on all immunizations including the following: measles, mumps, rubella; tetanus, diphtheria, pertussis; varicella; and hepatitis B. In addition, students living in on-campus housing are recommended to get the meningococcal conjugate vaccine. For additional information, please visit the Center for Disease Control and Prevention's website, www.cdc.gov or contact the Student Health and Counseling Center.

XXII. AGREEMENT AND FEES:

(A) For occupancy commencing on the date specified on the Student Housing License Agreement, Licensee shall pay the sum indicated on the Student Housing Fee Payment Schedule, due and payable on the dates specified without demand or billing from the Student Housing Office. All payments shall be due on or before the date specified by the Student Housing Fee Payment Schedule. For periods of occupancy within any license period, but less than the complete license period, the student housing fees shall be prorated on a daily basis. Each late payment made will be assessed a \$30 late fee.

(B) The University reserves the right to revise room and board rates and any or all other charges upward or downward upon thirty (30) days written notice.

(C) Initial Payment: A signed copy of the Student Housing License Agreement must accompany the first payment toward license fees. The first payment totaling \$350 is applied toward the total cost of the Student Housing License Agreement as detailed in section XXIV. A \$50 service fee is non-refundable even if the license agreement is cancelled.

(D) Returned Payments: Licensee will be charged any bank charges assessed to the University for returned payments.

XXIII. MEAL PLANS: Meal plans will be available for purchase outside of this agreement on The Gastronome website: www.csuf.campusdish.com. Meal plans may be used in The Gastronome and/or Late Night Café whenever open.

XXIV. STUDENT HOUSING FEE PAYMENT INFORMATION: Student Housing fees include room as described in this Student Housing License Agreement as well as student programs, activities, and services.

(A) Summer 2016 Student Housing Fee Summary:

Please indicate the Summer Session selected by checking the appropriate box below:	Summer Session	Total Rate (\$35 x # of nights)	Initial Payment (due when license agreement is submitted)*
<input type="checkbox"/>	May (6 nights) May 22 – May 28, 2016	\$210	\$210
<input type="checkbox"/>	Session A (34 nights) May 29 – July 2, 2016	\$1,190	\$350
<input type="checkbox"/>	Session B (34 nights) July 3 – August 6, 2016	\$1,190	\$350
<input type="checkbox"/>	Session C (41 nights) June 26 – August 6, 2016	\$1,435	\$350
<input type="checkbox"/>	Session D (55 nights) May 29 – July 23, 2016	\$1,925	\$350
<input type="checkbox"/>	Session E (69 nights) May 29 – August 6, 2016	\$2,415	\$350
<input type="checkbox"/>	All Summer (88 nights) May 22 – August 18, 2016	\$3,080	\$350
<input type="checkbox"/>	Other (____ nights) _____ - _____ - 2016	\$_____	\$350

(B) Summer 2016 Student Housing Fee Payment Schedule:

Session	Initial	2 nd Installment		3 rd Installment		Total
May	\$210.00	N/A		N/A		\$ 210.00
A	\$350.00	Fri, 5/27/16	\$ 245.00	Thu, 6/2/16	\$ 595.00	\$ 1,190.00
B	\$350.00	Fri, 6/24/16	\$ 245.00	Thu, 7/7/16	\$ 595.00	\$ 1,190.00
C	\$350.00	Fri, 6/24/16	\$ 367.50	Thu, 7/7/16	\$ 717.50	\$ 1,435.00
D	\$350.00	Fri, 5/27/16	\$ 612.50	Thu, 7/7/16	\$ 962.50	\$ 1,925.00
E	\$350.00	Fri, 5/27/16	\$ 857.50	Thu, 7/7/16	\$ 1,207.50	\$ 2,415.00
All	\$350.00	Fri, 5/27/16	\$ 1,190.00	Thu, 7/7/16	\$ 1,540.00	\$ 3,080.00
Other	\$350.00					

I acknowledge that I have read, understand and agree to abide by this legal and binding agreement for the entire period of occupancy outlined above.

Student, First and Last Name (Please Print)

CWID

Student, Signature

Date of Signature

I am **under 18 years** of age

- If Licensee is under 18 years of age, Licensee's parent or court appointed legal guardian must guarantee Licensee's obligation pursuant to the Student Housing License Agreement by signing below.
- By signing as the Guarantor, you are guaranteeing full and prompt payment to the University of all sums payable by Licensee pursuant to this Student Housing License Agreement.

Guarantor, First and Last Name (Please Print)

Relationship to Student

Guarantor, Signature

Date of Signature

Student Housing Policies Summer 2016

As members of the Housing and Residence Life community, as well as the academic community at California State University, Fullerton, individuals are expected to maintain a standard of conduct appropriate to their status as University students, per the Title V California Code of Regulations (41301).

Living in a community requires an effort on the part of all residents to cooperate in respecting individual and group rights. Residents must abide by the rules and regulations which are designed to promote the spirit of cooperation that must exist to assure the safety and comfort of all community members.

Violations of Housing and Residence Life policies may result in the resident participating in the student conduct process, immediate cancellation of the Student Housing License Agreement, referral to the University Police and/or referral to the Office of Student Conduct.

While every policy cannot be listed, student behavior that is inconsistent with the direction of Housing and Residence Life will be appropriately documented and addressed.

Accessory to Misconduct

Encouraging, permitting, or assisting another to participate in any act that could subject them to discipline is prohibited.

Alcohol

Alcohol abuse and the resulting consequences have a significant negative impact on campus life and impair an individual's clarity of thought, verbal, and perceptual acuity, and mental alertness. Members and guests of the community are expected to take responsibility for their drinking behavior and for the consequences of alcohol consumption.

Individuals are strongly encouraged to call for medical assistance for themselves or others who may be dangerously intoxicated.

Eligible Age

All residents and their guests must be 21 years of age to possess, consume, transport or store alcohol. No person may manufacture, sell, furnish, or give any alcoholic beverage to a person under the age of 21.

Inability to Care

The inability to exercise care for one's own safety or the safety of others due in whole or part to alcohol consumption is considered a violation of the alcohol policy.

Containers

No one, regardless of age, may have an open container of alcohol (e.g., can, bottle, cup) in a public area at any time. A public place is anywhere other than a bedroom or apartment. Empty alcohol containers are prohibited in underage rooms. Kegs (including those which are empty or untapped) or any item used to facilitate the rapid consumption or distribution of alcohol is not permitted, regardless of the resident's age.

Over 21

Those over the age of 21 may consume alcohol in the privacy of their rooms or apartment, provided that no unassigned minors are present in that room. This means that a 21 year old resident who resides with minors may drink alcohol in their apartment provided that there are no guests who are also minors.

Presence of Alcohol

Anyone under the age of 21 who is present in any room to which they are not assigned, regardless of duration, where the consumption of alcoholic beverages is occurring and/or open containers of alcohol are present will be in violation of the alcohol policy. The Residence Halls are considered “dry”, meaning that no person, regardless of age, may possess alcohol in these areas.

Public Intoxication

Public intoxication by any resident or guest is strictly forbidden.

Alterations

Residents shall make no alteration or structural addition to the housing facility. Chin-up bars may not be installed in any doorway and or/closet doorway.

Alterations include any act causing or likely to cause, damage to property without the effective consent of the owner or person legally responsible for that property, regardless of intent. This includes, but is not limited to, common areas, bulletin boards and meeting rooms. Damage billing will be equally distributed amongst residents should no responsibility be taken.

Appliances

In compliance with fire safety standards, electrical cooking appliances with external heating elements are not permitted in residence hall rooms (i.e. microwaves, toasters, coffee pots, rice cookers, grills, etc.). Space heaters and sun lamps are also not permitted. The only microwaves approved in student rooms are those included in the “MicroFridge” (refrigerator/freezer/microwave) combination units.

Use of multiplug adapters such as cube adapters, unfused plug strips or any other device not complying with the CEC are prohibited.

Bicycles

Riding bicycles on campus pedestrian walkways is prohibited. Students may lock and store their bicycles in designated outdoor racks and areas. Bicycles may not be stored indoors without prior written approval of a Community Coordinator. To request an indoor accommodation, please see your Community Coordinator.

Business Operation

Residents are not permitted to operate a private business within any area of Housing property or use campus resources (mailing address, Ethernet connection, etc.) for that purpose.

Cleanliness

Part of living in a community environment means each person doing their part to keep the area clean. All residents are expected to maintain a standard level of sanitation and hygiene in their living areas. Some examples of causes for concern include but are not limited to: body odor, excessive trash, rotting food, items obstructing egress, etc. Failure to meet standards of sanitation may lead to damage charges.

Health and safety inspections will be conducted throughout the year by Housing and Residence Life staff. Residents will receive advance notification for all inspection dates.

Cooperation with University Staff

Residents and their guest must cooperate with and act respectfully toward University personnel who are acting in the performance of their duties. Residents and their guest must show identification when requested. This includes, but is

not limited to, interactions with all Housing and Residence Life staff (professional and student staff), Gastronomer staff and University Police. Examples of violations of this policy include providing false information, withholding information, interfering with staff while they are performing their duties, noncompliance with verbal or written directives or sanctions, and abusive language or behavior toward staff.

Doors and Screens

Doors and screens may not be removed from their frames. If removed, the occupants will be charged for their reinstallation, replacement or repair. Room entry doors and restroom doors are fire-rated doors. No more than 5% of the door may be covered with combustible material. All room entry doors/restroom doors must close and latch so the door does not stay in a partially open or unlocked position. Propping and/or wedging of the door, or disabling the latching mechanism, is prohibited.

Drugs

Federal law, state law, and University policy prohibit the solicitation, procurement, sale, or manufacture of narcotics or controlled substances except as expressly permitted by law. Any student known or suspected to be in possession, using or distributing drugs, including medicinal marijuana, is subject to disciplinary action and criminal action under state and/or federal law. Issued medicinal marijuana cards are not valid on campus.

The use, possession, sale, manufacture, distribution or attempt to do so, of illegal drugs, hallucinogens or controlled substances, or the evidence of such, including odor, smoke, residue, paraphernalia or illegal substances is prohibited in all Housing facilities. Persons in a room where there is evidence of drug use may be held responsible for the use. Violations of this section may result in immediate cancellation of your Student Housing License Agreement, referral to the University Police and referral to the Office of Student Conduct.

Fire Safety

Any tampering with fire detection systems, fire alarms or fire-fighting equipment is prohibited. This includes alarms, fire extinguishers, fire hoses, heat and smoke detectors, sprinkler systems, fire escapes, smoke/fire doors, exit signs and audible/visual devices. All students are required to follow fire evacuation procedures. This includes evacuating whenever an alarm is sounded. Tampering with fire safety equipment or sounding false fire alarms is punishable by up to 6 months in jail and/or a \$500 fine. Smoke detectors must remain in place and operable at all times.

Furniture Removal

Furniture in residence halls, apartments, study rooms, active rooms and passive rooms are meant to be used by residents of the hall and therefore, are not to be removed. If moved, there may be a fee to have furniture moved back to the appropriate area by Housing staff. Any such fee shall be prorated by room, apartment, or floor in cases where individual responsibility cannot be ascertained.

Gambling

No student shall gamble for money or other valuables in the residence halls/apartments except as part of an authorized activity sanctioned by Housing and Residence Life.

Guests

Individuals who hold a Student Housing License Agreement are considered visitors of any building/floor where they are not officially assigned. Non-residents/Guests are not permitted to access any Housing facility unless a resident escorts them. Guests are defined as any individual who does not possess a Student Housing License Agreement with Housing and Residence Life.

Residents are:

- Expected to inform their guests of all CSUF Housing and Residence Life and University policies.
- Responsible for accompanying their guests at all times while in the Housing and Residence Life area.
- Held judicially and financially accountable for their guests.

Residents may have a guest up to three nights within a two week period with the consent of their roommate/apartment mates. Guests are not permitted to reside in Student Housing for longer than three (3) consecutive nights.

Exceptions to this policy must be submitted to the Associate Director for Residence Life. Residents in violation of this policy may be subject to disciplinary action.

All roommates must be consulted and agree to overnight guests. Any guest can be denied permission to stay by a roommate. However it is recommended that roommates consider allowing reasonable accommodation to guests in promotion of a harmonious living environment. Residents who deny their roommates permission to host a guest should have specific reasons why the guest has been denied permission to visit.

All specific guest regulations are to be determined and mutually agreed upon by the roommates within each room and/or apartment. If consensus cannot be met independently, the Resident Advisor can assist by creating a written agreement with all roommates.

Roommate/guest concerns should be directed to the Resident Advisor (RA), Community Coordinator (CC), or Associate Director for Residence Life as they can assist with conflicts.

Unescorted individuals found in Housing and Residence Life will be escorted off Housing property and/or cited by University Police for trespassing.

No more than double occupancy may be in a bedroom or apartment due to fire safety.

Harassment: Including Intimidation and Bullying

Per Executive Order 1097, Housing and Residence Life will not tolerate any form of discrimination, harassment, intimidation, retaliation or bullying. Harassment is defined as unwelcome conduct engaged in because of a Protected Status that is sufficiently severe, persistent or pervasive that its effect, whether or not intended, could be considered as limiting a person's ability to participate in or benefit from the services, activities or opportunities offered by the University.

Intimidation is behavior that is disturbing or threatening to an individual or group, inciting fear of harm to person or property.

Bullying/Cyber Bullying is defined as the process of intimidating or mistreating somebody perceived to be weaker or in a vulnerable situation.

Behaviors can be characterized as, but is not limited to the following: stalking, name calling, unwanted physical contact and unwelcome verbal, electronic or written communication. Those involved in harassment, intimidation or bullying will face student conduct actions and may be referred to the Office of Student Conduct.

Harm to Self and/or Others

Engaging in acts of physical or mental abuse or engaging in actions that intimidate, harass, threaten, coerce, or otherwise endanger the health or safety of self or another person (including threats or attempts of suicide) is prohibited. This includes but is not limited to physical harm or threat of physical harm to any person and/or to self.

Should you find yourself in a position of distress, please use one of the following resources for help:

Resident Advisor Duty Phone: 714-681-6918

CSUF Counseling and Psychological Services: 657-278-3040

University Police Department: 657-278-2515 or 911

Hoverboards

The use and storage of hoverboards is not permitted in Student Housing, The Gastronome, Community Market and the Late Night Café.

Keys

Students are not permitted to copy or loan to any other person any key or access card that has been issued by a University official. This includes allowing another person to use one's TitanCard to access food services intended for the licensee.

Meal Plan Hold

Failure to meet with a University official may lead to a temporary hold on the resident's meal plan. The hold can be removed once the resident makes contact with the University official and participates in the required conduct process.

Minors

The term minor refers to anyone under the age of 18. Students over the age of eighteen living with or otherwise socializing with a minor need to be aware that the University, state and federal courts view and treat activities such as alcohol (using, providing, selling), sexual acts, violent acts and overnight guests differently when a minor is involved. Minors are generally unable to "consent to" or "contract with" individuals on their own behalf. This includes but is not limited to sexual relations and financial contracts.

Open Flames

Burning candles is prohibited in all Housing and Residence Life facilities. Open flames are only allowed in apartment kitchens. Items that require an open flame to operate (e.g., Bunsen burners; candles, including decorative; oil burners; alcohol burners) are not allowed in any Housing and Residence Life facility (excluding the Gastronome). Burning of incense and herbs is also prohibited.

Patios/Balconies

Only furniture designed for outdoor use is permitted on patios and balconies. Hammocks, barbecues, University furniture, clotheslines, trash/recycling bags and refuse containers, sporting equipment, or unsightly items are not permitted on patios and balconies. Residents are not to use patios or balconies as a means of entrance or exit.

Pets

Animals or evidence of animals including food, cages or other supplies are prohibited in the residence halls/apartments at all times, even on a temporary basis. Only fish in tanks no larger than 5 gallons are allowed. Service and/or support animals to assist people with disabilities are permitted with approvals from Disability Support Services and Housing and Residence Life. All residents with approved pet accommodations will be contacted by the Associate Director, Residence Life to review and sign an agreement pertaining to pet care and cleanliness standards.

Physical Altercation

Any act causing or likely to cause, bodily harm upon any person, regardless of intent is prohibited. Any act resulting in physical contact with another person, when performed over their objections will be subject to the student conduct process and/or the University Police Department.

Posting

All posted materials must be submitted to the Student Organization Resource Center (SORC) for campus approval. Individuals may not post their own fliers or printed materials. Posting guidelines within Housing and Residence Life can be found by visiting the Event Services webpage at www.fullerton.edu/housing/event_services/Marketing.php

Projectiles

Throwing, dropping, or projecting items from a window, roof or balcony including but not limited to bottles, cans, garbage or water is prohibited.

Quiet Hours/Noise

Housing and Residence Life is committed to fostering a community that is conducive to studying and sleeping, thereby supporting the mission of the University. Please remember to be considerate by keeping noise to a minimum, even when specific quiet hours are not being observed.

Quiet Hours are: Sunday through Thursday = 10 p.m. to 8 a.m. Friday and Saturday = 12 a.m. to 10 a.m. Quiet Hours also extend to the public areas (i.e. basketball and volleyball courts) and outdoor areas as well as balconies/patios, study rooms, lounges, and student rooms. Each semester beginning at 5 p.m. on the last Friday of classes, through 5 p.m. on the Saturday of finals week, a 24-Hour Quiet Hour policy is in effect.

It is during these hours that students should avoid any loud talking or disturbance. Keep TV and stereos at low volume (head sets are suggested for other than low volume use).

Courtesy Hours refers to any time during which quiet hours are not in effect. The right to study and/or sleep supersedes the right to be noisy. Courtesy Hours allow residents the authority to ask other community members to comply with their request to study and/or sleep.

Students who continually violate quiet hours may be asked to remove the equipment which is causing the disturbance from Housing and Residence Life or they may have their Student Housing License Agreement cancelled.

Roofs

Presence on roofs, fire escapes, and ledges is strictly prohibited. At no time are students to access the roofs of any Housing facility for any purpose or reason. It is not permitted to stand on or walk along building ledges or scale the sides of building/walls of any Housing facility at any time for any purpose.

Safety/Security

Public passageways are for ingress or egress and should not be blocked or used for any other purpose. Sleeping in public areas (lounges, hallways, etc.), propping doors, entering a secured area behind someone without permission, allowing access to someone you do not know, and forcing open locked doors are violations of Housing and Residence Life policy. Residents and guests must, upon request, provide appropriate University identification to University Police or University personnel.

Skateboards/ Skates

Except for instructional purposes and/or during University sanctioned events, skateboards **may not be ridden anywhere on campus**, including parking structures. For more information, please go to [Presidential Directive 16](#). Skateboards and

skates (roller or inline) are prohibited on campus. Students in violation of the skateboard policy will be asked to remove their skateboard from the Housing and Residence Life area.

Smoking

California State University, Fullerton is committed to a healthy and productive environment. In light of well-established health risks associated with exposure to secondhand smoke, the University became a smoke-free campus on August 1, 2013, per Presidential Directive 18.

CSUF prohibits smoking in all interior and exterior campus areas and locations as specified below:

- Buildings (including residences), structures (including parking structures), and outdoor areas owned, leased or rented by the University or one of its auxiliaries whether located on or off the Fullerton campus.
- Vehicles owned, leased or rented by the University or one of the University's auxiliaries.
- Vehicles on University-owned, leased, or rented land or in University-owned, leased, or rented parking structures.

The sale or distribution of any tobacco product, including smokeless tobacco products, also is prohibited. Additionally, sponsorship of a University activity or event by a tobacco product manufacturer is prohibited unless explicitly authorized in writing by the University president or designee.

Solicitation

Advertising, sales, and/or solicitation by residents or off-campus persons are prohibited, unless otherwise approved by Housing and Residence Life.

Sporting Activities

Playing ball or engaging in other sports activities (excluding those provided by Housing and Residence Life in the active rooms within each residence hall) is not permitted inside any Housing facilities.

Subletting

Subletting is prohibited. Students found subletting are in violation of University policy and will be subject to cancellation of their Student Housing License Agreement as well as be held financially responsible for all fees collected during illegal sublet term.

Theft

Theft of property or services from the University community, or misappropriation of University resources is prohibited. This includes allowing another person to use one's TitanCard to access food services intended for the licensee. Theft also includes possession of stolen property from the surrounding community, including but not limited to shopping carts, street signs or city property.

Trash Removal/Littering

Disposing of personal trash in common areas is prohibited. Residents are expected to use the dumpsters outside of the buildings to dispose of trash. Dumpsters are located behind Juniper, Acacia, Fig, Elm, Sycamore and Valencia.

Vandalism

Students are expected to maintain their assigned room, its furnishings and public areas in the same condition in which they were found. Repairing or replacing an item due to vandalism or recklessness creates an unnecessary inconvenience and cost for everyone. As such, vandalism, misuse or abuse of State or personal property is forbidden. Students found in violation of this policy will be held financially responsible for the replacement and/or repair of damaged property. Violations of this section may result in immediate cancellation of your Student Housing License Agreement, referral to the University Police and referral to the Office of Student Conduct.

Water Play

Water play/fighting (i.e. water balloons, squirt guns, hoses, slip n' slides, portable pools, etc.) is not permitted at any time.

Weapons/Explosives

Weapons are prohibited in Housing and Residence Life. This includes, but is not limited to: ammunition, explosives, fireworks, gasoline or any other flammable liquids, air guns, spring guns, paintball guns or other instrument in which the propelling force is a spring, compressed air, or CO2, knives (except for those expressly used in food preparation) decorative or martial arts weapons, bows and arrows, weapons for use in hunting. All prohibited weapons and explosives may be confiscated by the University Police. Violations of this section may result in immediate cancellation of your Student Housing License Agreement, referral to the University Police and referral to the Office of Student Conduct.

While every policy cannot be listed, student behavior that is inconsistent with the direction of Housing and Residence Life will be appropriately documented and addressed.

I acknowledge that I have read, understand and agree to abide by the Student Housing Policies for the entire period of occupancy outlined above.

Student, First and Last Name (Please Print)

CWID

Student, Signature

Date of Signature

Parent/Guardian, First and Last Name (Please Print)

Parent/Guardian, Signature

Date of Signature

STUDENT CONDUCT AGREEMENT DURING TRAVEL RELATED EVENTS OR ACTIVITIESEvent /Activity: Housing and Residence Life Sponsored Events and ActivitiesEvent/Activity Date(s): Summer 2016 (May 22 – August 18, 2016)

In consideration for my participation in the Event/Activity, I agree to the following conditions:

General Notice

I acknowledge that while participating in the Event/Activity, I am representing the California State University (“CSU”) system, California State University, Fullerton (“University”), and the organization sponsoring/hosting the Event/Activity. As a responsible member of the CSU and University communities, I understand that I am expected to conduct myself in a manner consistent with the rules and regulations of the CSU, the University and the sponsor/host organization as well as all applicable federal and state laws. I also understand that any violation of these rules, regulations or laws may result in my expulsion from the Event/Activity and/or further disciplinary action by the University.

If I am expelled from the Event/Activity, I understand and agree that the University will not be held responsible for any financial loss I may incur, including but not limited to those incurred as a result of paid registration fees, travel expenses, legal expenses, personal damages, or other expenses related to my participation in this Event/Activity and my violation of this student conduct agreement (“Agreement”).

By signing this Agreement, I further agree that I will not participate in the following activities while at the Event/Activity:

- Use, possession or distribution of alcohol and/or facilitating the use, possession or distribution of alcohol by any underage individual.
- Use, possession, or distribution of any illegal or illicit drug.
- Sexual assault, sexual harassment or indecent exposure. Sexual assault is defined as the implied use or threatened use of force to engage in any sexual activity against another person’s will.
- Behavior that threatens the emotional or physical well-being and/or safety of participants including but not limited to any form of fighting.
- Unauthorized use of any fire safety equipment, including the activation of alarms or extinguishers without immediate cause.
- Possession of any weapons.
- Failure to attend any planned event/activity without the approval of my faculty/staff supervisor.

Process

The on-site CSU faculty/staff supervisor will review any alleged violations of this Agreement to determine the need for any immediate disciplinary action. The University’s student discipline and student grievance processes will be followed upon the student participant’s return to campus.

I acknowledge that I have read, understand and agree to abide by this Agreement.

Student, First and Last Name (Please Print)

CWID

Student, Signature

Date of Signature

Parent/Guardian, First and Last Name (Please Print)

Parent/Guardian, Signature

Date of Signature

RELEASE OF LIABILITY, PROMISE NOT TO SUE, ASSUMPTION OF RISK AND AGREEMENT TO PAY CLAIMSActivity: Housing and Residence Life Sponsored Events and ActivitiesActivity Date(s) and Time(s): Summer 2016 (May 22 – August 18, 2016)Activity Location(s): Various locations throughout the Housing community and locations throughout Southern California

In consideration for being allowed to participate in Housing and Residence Life Sponsored Trips and Events (referred to as Activity), on behalf of myself and my next of kin, heirs and representatives, I **release from all liability and promise not to sue** the State of California; the Trustees of The California State University; California State University, Fullerton; CSU Fullerton Auxiliary Services Corporation and their respective employees, officers, directors, volunteers and agents (collectively "University") from any and all claims, **including claims of the University's negligence**, resulting in any physical or psychological injury (including paralysis and death), illness, damages, or economic or emotional loss I may suffer because of my participation in this Activity, including travel to, from and during the Activity.

I am voluntarily participating in this Activity. I am aware of the risks associated with traveling to/from and participating in this Activity, which include but are not limited to physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and/or death. I understand that these injuries or outcomes may arise from my own or other's actions, inaction, or negligence; conditions related to travel; or the condition of the Activity location(s). **Nonetheless, I assume all related risks, both known or unknown to me, of my participation in this Activity, including travel to, from and during the Activity.**

I agree to **hold** the University **harmless** from any and all claims, including attorney's fees or damage to my personal property that may occur as a result of my participation in this Activity, including travel to, from and during the Activity. If the University incurs any of these types of expenses, I agree to reimburse the University. If I need medical treatment, I agree to be financially responsible for any costs incurred as a result of such treatment. I am aware and understand that I should carry my own health insurance.

I am 18 years or older. I **understand the legal consequences of signing this document, including (a) releasing the University from all liability, (b) promising not to sue the University, (c) and assuming all risks of participating in this Activity, including travel to, from and during the Activity.**

I understand that this document is written to be as broad and inclusive as legally permitted by the State of California. I agree that if any portion is held invalid or unenforceable, I will continue to be bound by the remaining terms.

I have read this document, and I am signing it freely. No other representations concerning the legal effect of this document have been made to me.

If Participant is under 18 years of age:

I am the parent or legal guardian of the Participant. I **understand the legal consequences of signing this document, including (a) releasing the University from all liability on my and the Participant's behalf, (b) promising not to sue on my and the Participant's behalf, (c) and assuming all risks of the Participant's participation in this Activity, including travel to, from and during the Activity.** I allow Participant to participate in this Activity. I understand that I am responsible for the obligations and acts of Participant as described in this document. I agree to be bound by the terms of this document.

I have read this document, and I am signing it freely. No other representations concerning the legal effect of this document have been made to me.

Student, First and Last Name (Please Print)

CWID

Student, Signature

Date of Signature

Parent/Guardian, First and Last Name (Please Print)

Parent/Guardian, Signature

Date of Signature



Photo Waiver | May 22 - August 18, 2016

Housing and Residence Life hosts a variety of activities to support and enhance your college experience. During these activities, it is common that we will take pictures and video at these events and post them on our website and social media channels. We also may use these photos in our publications that we publish so that students are aware of the opportunities within Housing.

I hereby grant permission to the CSUF Housing and Residence Life staff and the University to take my photo during activities and events hosted by Housing and Residence Life. I grant permission for the photographs and video to be used in print, web, social media and other marketing materials.

Student, First and Last Name (Please Print)

CWID

Student, Signature

Date of Signature

Parent/Guardian, First and Last Name (Please Print)

Parent/Guardian, Signature

Date of Signature

Immunizations Information Summer 2016 (May 22 – August 18, 2016)

Immunizations offer safe and effective protection from vaccine-preventable diseases. The United States is experiencing re-emergence of these diseases, in part due to factors such as un-immunized and under-immunized persons and global travel. The American College Health Association (ACHA) strongly supports the use of vaccines to protect the health of our individual students and our campus communities. Before you start college, you should make sure that you are up-to-date on all immunizations including the following: measles, mumps, rubella; tetanus, diphtheria, pertussis; varicella; and hepatitis B. In addition, students living in on-campus housing are recommended to get the meningococcal conjugate vaccine. For additional information, please visit the Center for Disease Control and Prevention’s website, www.cdc.gov or contact the Student Health and Counseling Center.

What you should know about meningococcal disease:

- Meningococcal (me-nin-je-kok-ul) disease is a serious illness caused by bacteria that can infect the blood or areas around the brain and spinal cord. Infection can lead to brain damage, disability, and rapid death.
- Meningitis is the most common form of meningococcal disease. Common symptoms of meningitis include stiff neck, headache, and high fever.
- College freshmen, particularly those who live in dorms, are more likely to get the disease. About 100 cases occur on U.S. college campuses each year, resulting in 5-15 deaths.
- Meningococcal vaccine can protect against four of the five most common groups of bacteria that cause meningococcal disease.

The meningococcal conjugate vaccine is recommended for college freshmen living in on-campus student housing.

I have reviewed this information and I **intend** to receive the meningococcal vaccine.

I have reviewed this information and I **do not intend** to receive the meningococcal vaccine.

Student, First and Last Name (Please Print) CWID

Student, Signature Date of Signature

Parent/Guardian, First and Last Name (Please Print)

Parent/Guardian, Signature Date of Signature

Housing and Residence Life

Summer 2016

Resident Emergency Information Form

Student Information	
Last Name	First Name
CWID	Cell Phone Number

Emergency Contact Information		
Emergency Contact Name		Emergency Contact Relationship to Student
Phone Number	Cell Phone Number	Email

Missing Person Contact Information		
Missing Person Contact Name		Missing Person Contact Relationship to Student
Phone Number	Cell Phone Number	Email

Special Requests
Medical:
Disability:
Dietary (any food allergies, etc.):
Special Needs: