



ASC EXECUTIVE COMMITTEE

Minutes – Regular Meeting

ASC Offices, Room 102

1121 N State College Blvd, Fullerton CA 92831-3014

February 27, 2020 • 4:00 pm

Present: Rosalina Davis, Bob Hall, Danny Kim, Chuck Kissel, Sean Walker.

Absent: Amir Dabirian, Theresa Harvey.

Staff: Kim Ball, Rosario Borromeo, Raul Castaneda, Cindy Dowling, Ann Ehl, Hee Joon Kang, Tony Lynch, Mike Marcinkevicz.

I. CALL TO ORDER

Chair Bob Hall called the meeting to order at 4:05 pm. Quorum was present.

II. APPROVAL OF MINUTES

Prof. Walker moved, Ms. Davis seconded and motion carried to approve the minutes of the January 30, 2020 ASC Executive Committee meeting.

III. PUBLIC COMMENT

There was no public comment.

IV. EXECUTIVE DIRECTOR & FINANCIAL REPORTS

Mr. Kissel reported that Dining Services will move forward with the Carl's Jr franchise agreement and refresh. A maintenance refresh is also planned for the Pollak Library Starbucks which will be completed later this semester. LH Express will also change over from a sandwich and bakery counter to a convenience store; Brief Stop will effectively move to the LH Express location.

Mr. Kissel also met with EEOC arbitration regarding an independent contractor who charged ASC with discrimination. The parties reached a non-monetary settlement. Ms. Davis asked whether ASC's independent contractors/1099s would be affected by recent law to make them employees. Mr. Kissel replied that independent contractors must meet a 20-point checklist or they will be employees.

On the financials, ASC has an actual YTD surplus of \$670K, bettering the budgeted (\$112K), with a variance of \$782K for the period ending 01/31/2020. Dining Services had a strong period ending with a variance of \$271K. Titan Shops had a sales-related variance of (\$180K). Net surplus/(deficit) actual for general, buildings and enterprises was \$314K; compared to a budgeted net deficit of (\$506K) for a variance of \$824K. The biggest other activities variance was in Campus Programs, not UEE/IEP. Administration was over budget by \$200K due to unfilled positions in HR and IT, building fund was over by \$494K and LAIF is now at 1.678%. We do not anticipate a negative budget for the 2020-2021 year.

V. DISCUSSION ITEMS

A. 1 BANTING

Mr. Kissel reported that we have received eight offers of which two were for both buildings. We are also considering refunding bonds at the higher taxable rate for the life of the bond at 25 years. Keep in mind that the Irvine Co has first right of refusal.

B. POLICY: #106 – RECORDS RETENTION

There are no major changes, with updates only to term/dates.

C. POLICY: #111 – PUBLIC RELATIONS FUND

There are no changes; presented for review only.

D. POLICY: #204 – SEVERANCE PAY

There are no changes. As requested by the Executive Committee, HR will determine how ASC severance differs from campus severance.

E. POLICY: #205 – RETIREMENT BENEFITS

Most of the changes to the retirement benefits policy add language that was implied (in particular to Medicare Part B) and remove the procedural language. ASC only has one employee covered under the previous CalPers provision (hire date before 12/31/91, can retire at age 50 with at least five years of service).

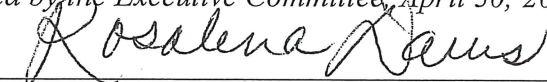
VI. ANNOUNCEMENTS

- Board meeting: Thu 03/26/20, 3:30 pm
- Executive Comm: Thu 04/30/20, 4pm (with first draft of the 2020-21 budget)

VII. ADJOURNMENT

Mr. Hall adjourned the meeting at 5:00 p.m.

Approved by the Executive Committee, April 30, 2020.



Rosalina Davis, Secretary