

Smart Group Study Room Policies

Who can check-out?

- Rooms may be checked out by currently enrolled CSUF students, with no holds.
- Rooms are intended for student class/study-related purposes only.
- Rooms must be checked out to groups of two (2) or more students.

Where can I check-out?

- Student Genius Center, 1st Floor, Library North
- Students must:
 - Be registered as a current CSUF student and have a TitanCard
 - Have at least 2 students present both with valid TitanCards
 - If checking in for a reservation, the student who made the reservation must be present
 - Leave a valid TitanCard

How long do rooms check out?

- Rooms may be checked out for two hours.

Reservations and Renewals

- Smart Group Study Rooms may be reserved up to 1 week in advance, online: <http://apps.fullerton.edu/sgreserve>
- Rooms can be renewed only if there are no reservations and no one else is waiting for the room.

Rooms and Equipment

Room	Occupancy	Equipment	Additional Features
SGSR 111	6	Alienware system, HTC Vive (virtual reality), Microsoft Surface Hub, Flat panel TV, Apple TV Whiteboard, Wireless access	
SGSR 211, 311	10	Two computers (1 PC, 1 Mac), Flat panel TV, Video and audio capture (webcam and microphone), Apple TV, Whiteboard, Wireless access	Touchscreen TV (311)
SGSR 112 -3, 212-4, 312	5	Two computers (1 PC, 1 Mac), Flat panel TV, Video and audio capture (webcam and microphone), Apple TV, White board, Wireless access	One Button Studio (112) Kramer Via Connect Pro (113) Touchscreen TV (312)
SGSR 221A – B	5	Flat panel TV, Apple TV, Wireless access	
SGSR 221C	5	Dell Interactive Screen, PC, Apple TV, Wireless Access	

Fees

- If a group exceeds the time limit for its check out, fines will automatically be assessed to the circulation record of the individual who checked out the room and a hold will be placed on the TitanCard

General Policies

- Rooms are not soundproofed; please be considerate of your fellow students.
- Food and smoking are prohibited in Pollak Library and Smart Group Study Rooms.
- Any groups observed in violation of the above described rules and /or the Pollak Library Code of Conduct may be asked to leave the Smart Group Study Room and/or the Library. Abuse of Smart Group Study Room privileges may also lead to suspension of these privileges.

Questions

- Questions about the Smart Group Study Rooms should be directed to SGC on the 1st Floor, Library North, at (657) 278-8203.